



Controlling the Microphone

Use plus (+) key on keypad to turn microphone on or off, or say:

Go to Sleep
Wake Up

Dictating

New Line
New Paragraph
Numeral 1, etc.

Navigating

Select <word or words>
Select Again
Insert Before <word or words>
Insert After <word or words>
Go to End
Tab

Correcting and Editing Text

Spell That
Choose <number>
Scratch That
Backspace <number>
Delete Last <number> Words
Delete Line
Cap That
Undo That

Inserting Punctuation

Period	.
Comma	,
Colon	:
Hyphen	-
Open quote	“
Close quote	”
Open paren	(
Close paren)

Custom Commands

To create a command, click Tools, Add New Command, or select text and say “make that a shortcut.” Write your command names here.

To change a command, click Tools, Command Browser or say “start command browser.” Click Script, select the command, and click Edit.

To add custom words and phrases, click Words, View/Edit or say “start vocabulary editor.”

Navigating in CPRS

To “click” most buttons, say the name of the button.

CPRS command set (CPRSCOMMANDS.XML) must be imported for the following commands to work.

To “click” a tab, say:

Consults Tab
Cover Sheet Tab
Discharge Summaries Tab
Labs Tab
Medications Tab
Notes Tab
Orders Tab
Problems Tab
Reports Tab

Other commands:

Add comment
Alert when results
Annotate problem
Change medication
Change order
Change problem
Change title
Complete order
Complete update results
Copy to new order
Delete discharge summary
Delete progress note
Discontinue medication
Discontinue order
Display details
Display results
Display SF 513
Edit discharge summary
Edit progress note
Flag order
Hold medication
Hold order
Identify additional signers
Inactivate problem

Lab test information

Make Addendum
MD Consult
Micromedix
New consult
New Medication
New problem
New procedure
Refill medication
Reload boilerplate text
Remove problem
Renew medication
Restore problem
Review sign changes
Save without signature
Select new patient
Sign discharge summary now
Sign note now
Significant findings
Unflag order
Unsigned notes
View details